

**NOTICE OF PROCUREMENT OF PRINTED MATTER AND CONFIRMATION OF DELIVERY****NOTICE OF PROCUREMENT** *(To be completed by Publications Service)*

TO	NAME AND ADDRESS OF CONSIGNEE	FROM	Department of Veterans Affairs Printing Procurement Division 810 Vermont Avenue, NW. Washington, DC 20420
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This is to advise the the following was ordered for delivery direct from the printer on or about the date shown. Please inspect the item, complete and sign the Confirmation of Delivery below, detach, and forward to the addressee IMMEDIATELY UPON RECEIPT OF SHIPMENT. The VA cannot effect payment to the printer until Confirmation of Delivery has been accomplished by consignee.

VA REQUISITION NO.	APPROXIMATE DATE OF DELIVERY
ITEM NO.	REVISION DATE
DESCRIPTION	
QUANTITY ORDERED	UNIT OF ISSUE
REMARKS	
<input type="checkbox"/> SEE ATTACHMENT	
SIGNATURE OF CHIEF, PRINTING PROCUREMENT DIVISION	DATE

CONFIRMATION OF DELIVERY *(To be completed by consignee)*

TO	Department of Veterans Affairs Printing Procurement Division 810 Vermont Avenue, NW. Washington, DC 20420	FROM	NAME AND ADDRESS OF CONSIGNEE
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This is to certify that the undersigned received the following on the date shown.

VA REQUISITION NO.	DATE OF DELIVERY
ITEM NO., REVISION DATE, AND/OR DESCRIPTION	
QUANTITY RECEIVED	UNIT OF ISSUE
SIGNATURE AND TITLE OF RECEIVING OFFICIAL	DATE